

# THE STATUTES

## *Office holders*

### **The Bishop**

1. (1) The Bishop has the principal seat and dignity in the Cathedral.
- (2) The Bishop may, after consultation with the Chapter and subject to the following provisions, officiate in the Cathedral and use it in the Bishop's work of teaching and mission, for ordinations and synods and for other diocesan occasions and purposes.
- (3) The Bishop may—
  - (a) preside at the Holy Communion in the Cathedral on Christmas Day or Easter Day;
  - (b) preach at or appoint the preacher at one of the services in the Cathedral on Christmas Day or Easter Day;
  - (c) preach at or appoint the preacher at ordination services.

### **The Dean**

2. The Dean is the principal dignitary of the Cathedral, next after the Bishop.

## *The Chapter: general*

### **Corporate and spiritual life**

3.
  - (1) The corporate and spiritual life of the Chapter will be fostered, in order that the Chapter and its members may be effective in their work of promoting the mission of the Cathedral.
  - (2) The Chapter members will be expected to attend key liturgical events at the Cathedral, including the Patronal Festival, Nine Lessons and Carols, the Installation of Canons, the Ordination of Priests, and any other significant Diocesan service.
  - (3) In order to build collegiality and good relationships, the Chapter members will be encouraged to socialise together, apart from the formal business of meetings, and, where appropriate, will be invited to share in the entertainment of visiting dignitaries.
  - (4) When opportunities arise for the Chapter members to develop their governance skills and understanding, individually or collectively, members will be encouraged and wherever possible, resourced to do so.

## *Nominations Committee*

### **Composition etc.**

4. (1) The Nominations Committee must have at least three members.
- (2) It is for the Chapter to appoint the members of the Committee, at least one of whom must be a non-executive member of the Chapter.
- (3) It is for the Chapter to appoint the chair of the Committee; but that person may not be an executive member of the Chapter.
- (4) The Chapter may remove a member of the Committee from office if—

- (a) there is a good reason for the removal (which shall include, but not be limited to, circumstances where were the member a charity trustee, they would be disqualified from acting as such and/or they act contrary to any code of conduct from time to time in force), and
  - (b) at least 75% of members present and voting (either at a meeting or by written resolution) vote in favour of the removal.
- (5) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for appointment as a member, until at least twelve months has passed since the member last ceased to hold office as such.
  - (6) A chief officer, any member of the Chapter, the Dean, and the senior non-executive member are each entitled to attend the whole or part of any meeting of the Committee and is entitled to speak but not vote.
  - (7) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the chair, and may not vote.
  - (8) The proceedings of the Committee shall not be invalidated by any vacancy in its membership, provided that the Committee remains able to take a quorate decision.

### **Functions**

- 5. (1) The Nominations Committee must advise the Chapter on—
  - (a) the recruitment and appointment of non-executive members,
  - (b) the recruitment and appointment of members of committees of the Chapter,
  - (c) the training needs of members of the Chapter, and
  - (d) the recruitment and appointment of members of any advisory body.
- (2) The Nominations Committee must—
  - (a) keep under review the skills, knowledge and experience of, and the diversity among, members of the Chapter, members of each committee (including the Nominations Committee itself) and members of each sub-committee and members of any advisory body, and
  - (b) where, in light of a review under sub-paragraph (a), the Committee identifies areas where improvements are required, make recommendations to the Chapter on how to make those improvements,
- (3) The Nominations Committee must liaise and co-operate with each other committee and each sub-committee of the Chapter.
- (4) The Nominations Committee must recommend to the Bishop candidates for the role of senior non-executive member.

### **Proceedings**

- 6. (1) It is for either of the chief officers, at the request of the chair of the Nominations Committee, to convene a meeting of the Committee.
- (2) The Committee must meet at least once each year.
- (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled to attend the meeting by virtue of Article 4(6) above, at least ten working days before the date of the meeting.

- (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 4(7) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (5) Notice of a meeting of the Committee—
  - (a) must specify when and where the meeting is to be held,
  - (b) must include an agenda for the meeting, and
  - (c) must, subject to paragraph (6), be accompanied by the relevant papers for the meeting.
- (6) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as reasonably practicable be given to each person to whom the notice was given.
- (7) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter<sup>1</sup>.
- (8) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.
- (9) Articles 13 of the Constitution (Decisions without a meeting) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

### **Reporting**

7. (1) A draft of the minutes of each meeting of the Nominations Committee must be circulated promptly to each member of the Committee for approval.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
  - (a) must be sent to every member of the Chapter, and
  - (b) may be sent to such other persons as the Committee thinks appropriate.
- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

### **Terms of reference**

8. The Chapter has the power under section 15(8) of the Measure to set terms of reference for the Nominations Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

### *Finance Committee*

#### **Composition etc.**

9. (1) The Finance Committee must have at least five members.
- (2) It is for the Chapter to appoint the members of the Committee, following consultation with the Nominations Committee.
- (3) It is for the Chapter to appoint the chair of the Committee; and that person must have recent and relevant financial experience and must be a non-executive member of the Chapter
- (4) The Chapter may remove a member of the Committee from office if—

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<sup>1</sup> If more than one non-executive Chapter member must be a member of the Nominations Committee, consider including a requirement for one non-executive Chapter member to be present as a requirement for a quorum.

- (a) there is a good reason for the removal (which shall include, but not be limited to, circumstances where, were the member a charity trustee, they would be disqualified from acting as such and/or they act contrary to any code of conduct from time to time in force), and
  - (b) at least 75% of members present and voting at a meeting vote in favour of the removal.
- (5) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for appointment as a member, until at least twelve months has passed since the member last ceased to hold office as such.
  - (6) The Dean is not entitled to be a member of the Committee but is entitled to attend the whole or part of a meeting of the Committee; and at any meeting which the Dean attends, he or she may speak but may not vote.
  - (7) The chief officers must each attend each meeting of the Committee unless the Committee considers that there are circumstances which justify excluding or excusing either or both of the chief officers from the whole or part of the meeting; and a chief officer, when attending the whole or part of a meeting of the Committee, may speak but not vote.
  - (8) If, at the invitation of the Committee, any member of the Chapter attends the whole or part of a meeting of the Committee, the person may speak but not vote.
  - (9) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the chair, and may not vote.
  - (10) The proceedings of the Committee shall not be invalidated by any vacancy in its membership, provided that the Committee remains able to take a quorate decision.

### **Functions**

10. (1) The Finance Committee must keep under review the activities and management of the Cathedral in relation to such matters as the Chapter specifies in terms of reference for the Committee.
- (2) Section 16(8) of the Measure requires the Chapter, in providing the terms of reference referred to in paragraph (1), to have due regard to any guidance issued by the Church Commissioners on the responsibilities of a Finance Committee.

### **Proceedings**

11. (1) It is for either of the chief officers, at the request of the chair of the Finance Committee, to convene a meeting of the Committee.
- (2) The Committee must meet at least four times each year.
- (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled or invited to attend the meeting by virtue of Article 9(6) or (7) above, at least five working days before the date of the meeting.
- (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 9(8) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (5) Notice of a meeting of the Committee—
  - (a) must specify when and where the meeting is to be held,
  - (b) must include an agenda for the meeting, and
  - (c) must be accompanied by the relevant papers for the meeting.

- (6) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
- (7) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter.
- (8) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.
- (9) Article 13 of the Constitution (Decisions without a meeting) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

### **Reporting**

- 12. (1) A draft of the minutes of each meeting of the Finance Committee must be circulated promptly to each member of the Committee.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
  - (a) must be sent to every member of the Chapter, and
  - (b) may be sent to such other persons as the Committee thinks appropriate.
- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

### **Terms of reference**

- 13. The Chapter has the power under section 16(11) of the Measure to set terms of reference for the Finance Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

### *Audit and Risk Committee*

#### **Composition etc.**

- 14. (1) In accordance with Article 31 of the Constitution, the Chapter may at its absolute discretion establish a committee to be known as the “Audit and Risk Committee” from time to time. Where an Audit and Risk Committee is in existence it shall be governed in accordance with Articles 14 – 18.
- (2) The Audit and Risk Committee must have at least three members.
- (3) It is for the Chapter to appoint the members of the Committee, at least one of whom must be a non-executive member, following consultation with the Nominations Committee.
- (4) It is for the Chapter to appoint the chair of the Committee; and that person must have recent and relevant financial experience and must not be a member of the Chapter.
- (5) The Chapter may remove a member of the Committee from office if—
  - (a) there is a good reason for the removal (which shall include, but not be limited to, circumstances where, were the member a charity trustee, they would be disqualified from acting as such and/or they act contrary to any code of conduct from time to time in force), and
  - (b) at least 75% of members present and voting at a meeting vote in favour of the removal.
- (6) A member of the Committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not

eligible for appointment as a member, until at least twelve months has passed since the member last ceased to hold office as such.

- (7) The Dean is not entitled to be a member of the Committee but is entitled to attend the whole or part of any meeting of the Committee; and at any meeting which the Dean attends, he or she may speak but may not vote.
- (8) The Chair may invite either or both chief officers to attend the whole or part of each meeting of the Committee; and a chief officer, when attending the whole or part of a meeting of the Committee, may speak but not vote.
- (9) If, at the invitation of the Committee, any member of the Chapter attends the whole or part of a meeting of the Committee, the person may speak but not vote.
- (10) If, at the invitation of the Committee, any other person attends the whole or part of a meeting of the Committee, the person may speak, but only at the discretion of the Chair, and may not vote.
- (11) The proceedings of the Committee shall not be invalidated by any vacancy in its membership, provided that the Committee remains able to take a quorate decision.

### **Functions**

15. The Audit and Risk Committee must keep under review the activities and management of the Cathedral in relation to such matters as the Chapter specifies in terms of reference for the Committee.

### **Proceedings**

16.
  - (1) It is for either of the chief officers, at the request of the chair of the Audit and Risk Committee, to convene a meeting of the Committee.
  - (2) The Committee must meet at least twice each year.
  - (3) Notice of a meeting of the Committee must, unless otherwise agreed, be given to each member of the Committee, and to each person entitled or invited to attend the meeting by virtue of Article 14(7) or (8) above, at least five working days before the date of the meeting.
  - (4) In the case of each person invited to attend a meeting of the Committee by virtue of Article 14(9) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
  - (5) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
  - (6) Notice of a meeting of the Committee—
    - (a) must specify when and where the meeting is to be held,
    - (b) must include an agenda for the meeting, and
    - (c) must be accompanied by the relevant papers for the meeting.
  - (7) In so far as it is not reasonably practicable for the relevant papers for a meeting of the Committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.
  - (8) The quorum for a meeting of the Committee is three members, at least one of whom must be a non-executive member of the Chapter .
  - (9) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

- (10) Article 13 of the Constitution (Decisions without a meeting) apply to a meeting of the Committee as they apply to a meeting of the Chapter.

### **Reporting**

17. (1) A draft of the minutes of each meeting of the Audit and Risk Committee must be circulated promptly to each member of the Committee.
- (2) Once the minutes of a meeting of the Committee are approved, the minutes—
  - (a) must be sent to every member of the Chapter, and
  - (b) may be sent to such other persons as the Committee thinks appropriate.<sup>2</sup>
- (3) The Chapter must consider any matters arising from the minutes of a meeting of the Committee.

### **Terms of reference**

18. The Chapter has the power under section 16(11) of the Measure to set terms of reference for the Audit and Risk Committee in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

### *Other committees and sub-committees*

#### **Committees: composition etc.**

19. (1) A committee of the Chapter established under the Constitution must have at least three members.
- (2) It is for the Chapter to appoint the members of the committee, at least one of whom must be a member of the Chapter, following consultation with the Nominations Committee.
- (3) It is for the Chapter to appoint the chair of the committee; and that person may, but need not, be a member of the Chapter.
- (4) The Chapter may remove a member of the committee from office if—
  - (a) there is a good reason for the removal, (which shall include, but not be limited to, circumstances where were the member a charity trustee, they would be disqualified from acting as such and/or they act contrary to any code of conduct from time to time in force), and
  - (b) at least 75% of members present and voting at a meeting or by written resolution vote in favour of the removal.
- (5) A member of the committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for election, or for appointment or co-option as a member, until at least 12 months has passed since the member last ceased to hold office as such.
- (6) A member of the Executive Management Team is entitled to attend the whole or part of a meeting of the committee and is entitled to speak but not vote.
- (7) A chief officer, any member of the Chapter, the Dean, the senior non-executive member is entitled to attend the whole or part of any meeting of the committee and is entitled to speak but not vote.

- (8) If, at the invitation of the committee, any other person attends the whole or part of a meeting of the committee, the person may speak, but only at the discretion of the Chair, and may not vote.

### **Sub-committees: composition**

20. (1) A sub-committee established under the Constitution must have at least three members.
- (2) It is for the committee under which the sub-committee sits to appoint the members of the sub-committee, following consultation with the Nominations Committee and with the approval of the Chapter.
- (3) It is for the Chapter to appoint the chair of the sub-committee.
- (4) At least one member of the sub-committee must be a member of the committee under which the sub-committee sits.
- (5) The Chapter may remove a member of the sub-committee from office if—
- (a) there is a good reason for the removal (which shall include, but not be limited to, circumstances where were the member a charity trustee, they would be disqualified from acting as such and/or they act contrary to any code of conduct from time to time in force), and
- (b) at least 75% of members present and voting at a meeting or by written resolution vote in favour of the removal.
- (6) A member of the sub-committee holds office as such for a term of up to three years and may be reappointed; but a member who has served more than three consecutive terms is not eligible for election, or for appointment or co-option as a member, until at least twelve months has passed since the member last ceased to hold office as such.
- (7) A member of the Executive Management Team is entitled to attend the whole or part of a meeting of the sub-committee and is entitled to speak but not vote.

### **Functions**

21. The functions of each committee or sub-committee established under the Constitution are set out in the terms of reference for that committee or sub-committee.

### **Proceedings**

22. (1) It is for the chief officers, at the request of the chair of a committee or sub-committee established under the Constitution, to convene a meeting of the committee or sub-committee.
- (2) Notice of a meeting of the committee or sub-committee must, unless otherwise agreed, be given to each of its members, and to each person entitled to attend the meeting by virtue of Article 19(6) or (7) or 20(7) above, at least five working days before the date of the meeting.
- (3) In the case of each person invited to attend a meeting of the committee by virtue of Article 19(8) above, notice of the meeting must be given to the person as soon as reasonably practicable before the meeting.
- (4) Notice of a meeting of the committee or sub-committee—
- (a) must specify when and where the meeting is to be held,
- (b) must include an agenda for the meeting, and
- (c) must be accompanied by the relevant papers for the meeting.
- (5) In so far as it is not reasonably practicable for the relevant papers for a meeting of the committee or sub-committee to accompany the notice of the meeting, the papers must as soon as is reasonably practicable be given to each person to whom the notice was given.



- (6) The quorum for a meeting of the committee or sub-committee is three members.
- (7) Articles 12(6) and (7) of the Constitution (remote participation) apply to a meeting of the committee or sub-committee as they apply to a meeting of the Chapter.
- (8) Article 13 of the Constitution (Decisions without a meeting) apply to a meeting of the committee or sub-committee as they apply to a meeting of the Chapter.

### **Reporting**

- 23.** (1) The terms of reference of a committee or sub-committee established under the Constitution make provision as to the reporting of proceedings of its meetings to the Chapter.
- (2) A draft of the minutes of each meeting of the committee or sub-committee must be circulated promptly to each of its members for approval,
- (3) Once the minutes of a meeting are approved, the minutes—
- (a) must be sent to every member of the Chapter, and
  - (b) may be sent to such other persons as the committee or sub-committee thinks appropriate.

### **Terms of reference**

- 24.** The Chapter has the power under section 17(6) of the Measure to set terms of reference for each committee or sub-committee established under the Constitution in relation to its functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

### *Advisory bodies*

#### **Terms of reference**

- 25.** (1) The principal function of any advisory body is to advise the Chapter on the matters relating to the Cathedral which the Chapter from time to time assigns to it; and the composition and proceedings of the advisory body should be such as to support the exercise of that function.
- (2) The Chapter has the power under section 18(4) of the Measure to set terms of reference for any advisory body in relation to its composition, functions, proceedings and reporting requirements but subject to the requirements of the Measure, the Constitution and these Statutes.

### *Senior Management*

#### **Chief officers**

- 26.** (1) Subject to the provisions of section 5 of the Measure, there shall be chief officers of the Cathedral who fulfil the roles of the Chief Operating Officer (COO) and the Chief Finance Officer (CFO).
- (2) The Chief Officer(s) shall be appointed on such terms in respect of tenure, remuneration and duties as the Chapter may determine.
- (3) The COO has executive responsibility for the corporate administration of the Cathedral, across the entirety of its operations as more particularly described in the job description for the role which shall be reviewed from time to time.
- (4) The CFO has executive responsibility for the management and administration of the Cathedral's finances, within the scope of the budget approved by Chapter, as more

particularly described in the job description for the role which shall be reviewed from time to time.

**Establishment of management group**

27. There is to be a group called Executive Management Team concerned with the management of the Cathedral.

**Membership of group**

28. The members of the Executive Management Team are—
- (a) the Dean,
  - (b) each residentiary canon with responsibility for a department of the Cathedral or for part of its operations,
  - (c) the chief officers, and
  - (d) such other members of staff (whether lay or clergy) as the Chapter considers appropriate.

**Functions of group**

29. (1) The primary function of the Executive Management Team is to further the strategic aims of the Chapter, oversee the Cathedral's operational management and to deliver the Chapter's desired outcomes for the Cathedral.
- (2) As the executive arm of the Chapter, the members of the Executive Management Team make day-to-day decisions regarding the management of staff, the allocation of resources (within the constraints of delegated authority) and the flourishing of the Cathedral as a place of worship, outreach and mission.

**Proceedings of group**

30. (1) The Executive Management Team will hold sufficient meetings (not less than twice per month) to discharge effectively its responsibilities to the Chapter.
- (2) Occasionally it may be necessary for an additional, or single-issue meeting to be arranged. The calling of such a meeting will be by mutual consent, and all members of the Executive Management Team should be informed 24 hours in advance, save for in exceptional circumstances when such a meeting will be arranged as swiftly as possible, with as much consultation as practicable in the circumstances.
- (3) Notes will be kept of the issues discussed and the decisions made at each meeting and circulated within 7 days to the members of the Executive Management Team.
- (4) Otherwise than as set out in the Measure, the Constitution, and these Statutes, the operational management of the Executive Management Team and other Cathedral staff is for the Dean to determine.

**Accountability of group**

31. The Executive Management Team is accountable to the Chapter through the Dean.

*Dignities*

**Honorific Titles**

- 32.

- (1) The Bishop may confer, and at their discretion revoke, upon a Dean, or upon a residentiary canon, Honorary Canon or Lay Canon who vacates their office and immediately upon such vacation retires, the title, as the case may be, of "Dean Emeritus" or "Canon Emeritus" or "Lay Canon Emeritus".
- (2) A person who on coming into force of this Constitution and Statutes holds the title of Dean Emeritus will continue to hold that title.
- (3) A title conferred under this provision does not confer a vested interest and, in particular, the holder will not by virtue of that title be a member of the College of Canons.

### **Ecumenical Canons**

33. (1) The Bishop, in consultation with the Chapter, may appoint on such terms as they think fit up to two Ecumenical Canons. An Ecumenical Canon shall be resident in the Diocese and a member in good standing of a Church which is not in communion with the Church of England but subscribes to the doctrine of the Holy Trinity, and may be a lay person or a person who has been ordained to ministry in their church.
- (2) An Ecumenical Canon shall be appointed for an initial term of five years, which may be renewed by the Bishop in consultation with the Chapter for a further term or terms each of three years.
- (3) An Ecumenical Canon shall cease to hold office if:
  - (a) they resign by providing notice in writing to the Bishop,
  - (b) the Bishop determines to remove them from office and notifies them in writing,
  - (c) they cease to live in the Diocese, or
  - (d) they reach 70 years of age.

### *Residence*

#### **Residence for residentiary canons**

34. (1) The Residentiary Canons shall undertake such duties in the Cathedral as the Chapter shall determine after consultation with them. They shall strengthen the whole corporate life, worship, and work of the Cathedral and promote the ministry of the Cathedral in the diocese.
- (2) A Residentiary Canon shall hold no benefice with cure of souls and no preferment other than with the prior written consent of the Bishop.
- (3) It is the duty of a Residentiary Canon to:
  - (a) be present at daily worship of the Cathedral on a regular and frequent basis;
  - (b) undertake such duties in the Cathedral as the Chapter shall determine after consultation with the Residentiary Canon; and
  - (c) attend meetings of the Chapter unless reasonably prevented.
- (4) Each Residentiary Canon shall live in the house assigned by the Chapter to the residentiary canon's office (unless the Chapter grants the residentiary canon leave to live elsewhere) and the residentiary canon may not sub-let or use the house or any part of it for business purposes except with the express authority of the Chapter in writing.
- (5) The Chapter may give the residentiary canon responsibility for a department of the Cathedral or for part of its operations and, if seen fit, an accompanying title.

- (6) The Chapter, with the approval of the Dean, may, but need not, confer a title on a residentiary canon and may allocate duties to a residentiary canon associated with such title.

### *Worship*

#### **Divine Service and preaching**

35. (1) Subject to the rights exercisable by any other person in accordance with the Constitution and the Statutes, the Dean shall have oversight and the power to govern and direct the provision of Divine Service and preaching at the Cathedral.
- (2) The offices of Morning and Evening Prayer according to the Church of England shall be performed daily throughout the year.
- (3) The clerical and lay vice-presidents of the diocesan synod and the rural deans shall be allocated seats by the Dean.
- (4) No person shall preach in the Cathedral unless that person is, where appropriate, properly licensed and is:
  - (a) a minister, reader or Licensed Lay Minister of the Church of England or a church in communion with the Church of England;
  - (b) a minister of a designated church to which an invitation has been issued under Canon B43, or a person who has been authorised to preach by the Dean

#### **Order of precedence**

##### **36.**

- (1) The order of precedence in processions at services held in the Cathedral on “Cathedral occasions” shall be as follows –
  - (a) The Bishop or any Bishop Suffragan when representing the Bishop
  - (b) The Diocesan Chancellor and/or Registrar
  - (c) The Dean
  - (d) The Residentiary Canons and members of the Chapter
  - (e) The Chapter Clerk
  - (f) Any Bishop Suffragan when not representing the Bishop
  - (g) The Archdeacons
  - (h) The College of Canons
  - (i) The Ecumenical Canons
  - (j) The Minor Canons and other ministers
  - (k) The Clerical and Lay Vice-Presidents of the Diocesan Synod
  - (l) The Area Deans
- (2) The order of precedence in processions at services held in the Cathedral on “Diocesan occasions” shall be as follows –
  - (a) The Bishop
  - (b) The Diocesan Chancellor and/or Registrar
  - (c) The Bishops Suffragan
  - (d) The Assistant Bishops
  - (e) The Dean
  - (f) The Archdeacons
  - (g) The Residentiary Canons and members of the Chapter

- (h) The Chapter Clerk
- (i) The Ecumenical Canons
- (j) The College of Canons
- (k) The Minor Canons and other ministers
- (l) The Clerical and Lay Vice-Presidents of the Diocesan Synod
- (m) The Area Deans

**Music, choir etc.**

- 37.** (1) The Dean and the Chapter shall ensure that the musical life of the Cathedral is supported and celebrated and that, within its resources, the choral foundation of Blackburn Cathedral is given every opportunity to flourish.
- (2) The Canon for Liturgy & Music/Precentor in conjunction with the Director of Music shall be responsible for the selection and rendering of the music in the Cathedral Church subject to the general authority and delegation of the Chapter.
- (3) The Canon for Liturgy & Music/Precentor in conjunction with the Director of Music shall be responsible to the Chapter for the selection of all choristers, choral and organ scholars, lay-clerks, deputies and voluntary singers leading worship in the Cathedral Church. All such appointments – whether paid or voluntary - will be subject to the Cathedral’s safer recruitment policy.
- (4) The Chapter, in consultation with the Canon for Outreach & Discipleship and the Director of Music, shall ensure that provision is made for the Christian Education, as well as the musical education of the choristers.

*Miscellaneous*

**Execution of documents**

- 38.** A document which is not required to be executed by the application of the Chapter’s seal is validly executed by the Chapter if it is signed on behalf of the Chapter by two members of the Chapter, or by one member of the Chapter and one of the chief officers, each of whom is authorised to sign the document at a validly convened meeting of Chapter or by written resolution of the Chapter (whether specially or generally).

**Power to establish subsidiaries**

- 39.** (1) The Chapter may, for the purpose of securing the good government of the Cathedral, establish subsidiary companies.
- (2) The Chapter may itself become a member of a company established under this Article.
- (3) In this Article, “company” includes any body corporate.

**Archaeologist**

- 40.** Section 23(2) of the Care of Cathedrals Measure 2011 requires the Chapter to appoint a cathedral archaeologist.

**Patronage**

- 41.** The power of presentation or nomination to a benefice in the patronage of the Cathedral is exercisable by the Chapter or a patronage committee of the Chapter.

**Parish church**

42. The whole of the Cathedral is to be the Parish church.

### *Amendments to Statutes*

#### **Amendments**

43. The procedure for making amendments to these Statutes is set out in sections 31 to 34 of the Measure.

### *Interpretation*

#### **Interpretation**

44. (1) In these Statutes—
- “the Bishop” means the Bishop of Blackburn (but see paragraph (2));
- "Canon for Liturgy & Music/Precentor" means the residentiary canon appointed to this role from time to time;
- "Canon for Outreach & Discipleship" means the residentiary canon appointed to this role from time to time;
- “the Cathedral” means the Cathedral Church of Saint Mary the Virgin in Blackburn;
- “the Constitution” means the constitution of the Chapter adopted pursuant to the Measure and as revised from time to time;
- "Director of Music" means the person appointed pursuant to Article 27 of the Constitution;
- "Ecumenical Canon" means a person appointed to that role in accordance with Article 33;
- “electronic means” has the meaning given to it in section 1168 of the Companies Act 2006;
- "Executive Management Team" means the group established pursuant to Article 27;
- “the Measure” means the Cathedrals Measure 2021; “Minor Canon" means a person appointed to that role in accordance with Article 23 of the Constitution;
- “the Parish” means the Parish of Saint Mary the Virgin and St Paul Blackburn, being the parish for which the Cathedral or part of it is the parish church;
- “working day” means a day which is not a Saturday or Sunday, Christmas Day, Good Friday or a bank holiday in England under the Banking and Financial Dealings Act 1971;
- (2) Unless otherwise specified, the terms define in Article 35 of the Constitution shall additionally have the same meanings in these Statutes.
- (3) Where the functions of the Bishop are being exercised by another bishop in accordance with an instrument made under section 13 or 14 of the Dioceses, Pastoral and Mission Measure 2007, the references in these Statutes to the Bishop are to be read as references to that other bishop.
- (4) A reference in these Statutes to a provision of the Measure is to be read as a reference to that provision as for the time being amended, extended or applied by or under any other Measure.
- (5) Subject to that, the Interpretation Act 1978 applies to these Statutes.

### *Revocation*

#### **Revocation**

45. The Statutes of the Cathedral made on 2 February 2000, amended on 14 January 2007 and further amended on 20 May 2018 cease to have effect.