



Cathedral Office, Blackburn BB1 5AA. Telephone: 01254 277 430



e: info@blackburncathedral.com
w: www.blackburncathedral.com

November 2020

Dear Applicant

Chief Financial and Operating Officer

Thank you for your interest in the post of Chief Financial and Operating Officer at Blackburn Cathedral.

Included with this letter is a detailed application pack which should provide you with all the information you need in order to complete your application for this post. If you have any further questions, please contact Pauline Rowe in the first instance (01254 277431 or pauline.rowe@blackburncathedral.co.uk).

Applications must be received by midday on Friday 4th December 2020. Application forms, with a supporting letter of no more than two sides of A4 setting out the reason for your application, what attracts you to this role and clear demonstrable evidence setting out how you meet the criteria set out in the person specification, should be returned either by post to: Pauline Rowe, Blackburn Cathedral, 10 Cathedral Close, BB1 5AA; or by email to: pauline.rowe@blackburncathedral.co.uk

Interviews will take place at the Cathedral Offices in Blackburn on Monday 14th and Tuesday 15th December 2020. Further details regarding the selection process will be communicated when applicants are invited for interview. The appointment will be subject to satisfactory references.

We are committed to the safeguarding and protection of all children, young people and adults, and the care and nurture of children within our church communities. We will carefully select, train and support all those with any responsibility within the Church, in line with Safer Recruitment principles.

Further information can be found in our Safeguarding Policy available on the cathedral website.

We look forward to receiving your application.

With every blessing

The Very Revd Peter Howell-Jones
Dean of Blackburn